

Format for authorising the person(s) for taking the delivery from the Warehouse

(On the letterhead of the Member)

Date:

WAREHOUSE MANAGER

Dear Sir /Madam

We hereby authorise Shri _____ to take delivery of _____ KG/MT of _____ (Name of the commodity) from _____ (Name of the warehouse).

Please find along with this letter Cash/Cheque/DD/PO of Rs. _____ towards payment of Storage charges/ Labour charges/ QC Charges.

We hereby convey that we have MCX membership having Member ID no. _____ and authorise you to debit you my/our settlement A/c No. _____ for Storage charges/ Labour charges/ QC Charges.

The details of our authorised representative are as follows:

Name of the Authorised Representative	Signature	Proof of Identity No. of authorized person (copy enclosed)	Photograph
_____ _____ _____	_____ _____	PAN No. Driving License No. Voter Id _____ _____	Photograph should be affixed here. Or copy of ID with Photo duly attested by Member

We confirm that deliveries to any of the above mentioned person(s) is complete and effective discharge on the part of the Warehouse / Exchange towards our company.

We are also giving our rubber stamp to the above-mentioned authorized person to take delivery from the said Warehouse and to acknowledge the receipt of Commodity.

Thanking you,

Yours faithfully,

For _____
(Signature & Stamp of the Member)

Encl: As Above