

**Annexure 1**

**Format for giving Intention for tendering delivery (Seller Intention)**  
(On the letterhead of the Member)

Date:

Delivery Department  
Multi Commodity Exchange of India Ltd  
Mumbai

Sir:

**Sub: Intention for tendering delivery**

I/ We hereby submit our intention for tendering delivery against our open position.

I/ We hereby enclose copy of warehouse/ vault receipt in support of our holding of delivery in the exchange designated warehouse/ vault.

Please mark the delivery to the clients as per the details given below.

<b>Commodity</b>		<b>Contract Month</b>	
Clearing Member ID		Clearing Member Name	
Trading Member ID		Trading Member Name	
Total Quantity		Unit (Gms / Kg/Qt/MT/Drum etc)	

**Client Details**

<b>Sr. No.</b>	<b>End Client ID</b>	<b>End Client Name</b>	<b>Qty.</b>	<b>Delivery Type (Physical / Demat)</b>

**I/ We hereby agree and undertake that I/ we shall not square-up the position upto the intention tendered as above failing which Non Compliance Charges @ 3% of DDR shall be borne by me/ us.**

Thanking You,  
Yours faithfully,

For \_\_\_\_\_  
(Signature & stamp of Member)