

(On the letter head of the member)

Date: _____

To,

The Trading Department
Multi Commodity Exchange of India Ltd.
Exchange Square, 3rd Floor,
Suren Road, Chakala,
Andheri (East),
Mumbai – 400 093
Fax No.: 022 – 67269556/557

Dear Sir,

Sub: Reset of Member Admin / User Id password

You are requested to unlock and / or reset the password of the following member Id/user ID(s).

(Please strike off whichever is not applicable)

Member Id: _____

User ID(s): _____

Thanking you.

Yours faithfully

For _____

(Authorized signatory)

(Name and designation)

Member Id:

Phone No.: