

ON MEMBER'S LETTER HEAD.

Date:

To,
Multi Commodity Exchange of India Ltd.,
102 A, Landmark, Suren Road,
Chakala, Andheri – East,
Mumbai – 400 093

Sub : **Request for shifting of VSAT Equipment / IDU Equipment / VSAT Antenna***

Sir,

With reference to the above captioned subject, we request you to kindly arrange to shift the VSAT equipment / IDU Equipment / VSAT Antenna* to the new site address.

The details are as given below:

EXISTING SITE ADDRESS:

Contact Person :
Contact Nos. :
Mobile No. :
Fax No. :
E-mail Address :

NEW SITE ADDRESS:

Contact Person :
Contact Nos. :
Mobile No. :
Fax No. :
E-mail Address :

We hereby confirm to pay the necessary charges for the shifting and activation of the VSAT directly to HCL Comnet.

Kindly do the needful at the earliest.

Thanking You,
For **(Name of the Firm)**

Authorized Signatory

Rubber Stamp of the Firm

Member ID : _____

Encl: Road Permit (if applicable)

** Strike off whichever is not applicable.*