

**ON THE LETTER HEAD OF THE MEMBER**

Date:

The Compliance Department  
Multi Commodity Exchange of India Limited  
Exchange Square, CTS no.255,  
Gundavali, Suren Road, Chakala  
Andheri (East),  
Mumbai- 400093.

Dear Sir,

This is to inform you that I/we\* have appointed -----(Name and designation of the compliance officer) as a Compliance Officer in terms of Rules, Bye-Laws, Regulation and Business Rules of the Exchange.

# The appointment of ----- (Name of compliance officer) has been made as a compliance officer in place of ----- (Name of previous compliance officer) who has now ceased to be our compliance officer.

Additional information as required by you is provided as follows:

Name of the compliance officer	Qualification	Address of the office	Contact details	Previous employment (name of organization)
			Office No.: Mobile No.: Email Id.:	

I/We\* undertake to intimate and update the Exchange as and when there is any change in the aforesaid information being submitted to the Exchange.

Yours faithfully

countersigned by me

For ----- (Name of the member)

Signature of Director/Partner

Signature of the Compliance Officer

\* *Strike off whichever is not applicable*

# *This para is applicable only in case of change in compliance officer.*