(On the letter head of the Member)

Change in Contact Details of member

Date: _____

To,
Membership Department
Multi Commodity Exchange of India Limited and / or Multi Commodity Exchange Clearing Corporation Limited
Exchange Square,
Suren Road, Andheri East,
Mumbai – 400093.

Sir / Madam,

This is to inform you that our contact details have changed as mentioned in the table below:-

Particulars	**Details**		**MMPI Updated @ (Yes / No / NA)**
Designated Email ID * of the member.			
Email ID for Authorised Person Related Matters			
Dedicated Email ID for Investor Service Grievance			
Tel No. (Landline / Mobile)	**Landline:**	**Mobile:**	
Registered Office			
Correspondence Office			
Compliance Officer			
Directors / Partners / Proprietor			
Email ID			
Compliance Officer Email ID			
Directors / Partners / Proprietor Email ID			
Website (URL) of Member entity			

* *Only one designated e-mail ID is permitted for all Exchange / Clearing Corporation related Communications.*

@ MMPI Portal is https://memprofile.mcxindia.com/

I / We undertake to intimate and update the Exchange and / or Clearing Corporation as and when there is any change in the aforesaid information.

Yours faithfully,
For _____ (Name of the Member)

_____
Signature of Designated Director / Managing Partner / Designated Partner / Proprietor / Authorised Signatory
Under rubber stamp