To be submitted on the letterhead of the Member

Date: _____

To

Membership Department
Multi Commodity Exchange of India Limited and / or Multi Commodity Exchange Clearing Corporation Limited
Exchange Square,
Suren Road, Andheri East,
Mumbai – 400093.

Sir / Madam,

**Sub: Issuance of Status Report**

We request you to issue a Status Report, required for the purpose of:

| Sr. No. | Purpose | Please tick (any One) |
|---|---|---|
| 1. | **Issuance of New Bank Guarantee:**<br>Name of the Bank - _____ | |
| 2. | **Renewal of Existing Bank Guarantee:**<br>Name of the Bank - _____ | |
| 3. | **Banking Facility:**<br>Type of Facility - _____<br>Name of the Bank - _____ | |
| 4. | **Membership of Other Exchange(s):**<br>Name of the Exchange - _____ | |
| 5. | **Other Reasons:**<br>Brief Details - _____ | |

Kindly debit Rs. 5000/- plus applicable taxes towards processing fees from Our/*Clearing Member's Settlement Account for the same.

*We further confirm that we have intimated to our Clearing member that their settlement account will be debited towards the aforesaid processing fees *(applicable only for trading members).*

Yours faithfully,
For and on Behalf of _____ (name of the Member) _____
MCX Member ID:

_____
To be signed by Authorised Signatory
(Name and Designation of Authorised Signatory)